

**"Meet the Makers"...**  
**CRAFT FAIR WEEKENDS**  
**Craft Weekends @ St Nics Arcade in**  
**Lancaster.**

TICK THE WEEKENDS YOU WANT TO BOOK

Saturday 21st Aug & Sunday 22nd Aug ☐

Saturday 25th Sept & Sunday 26th Sept ☐

Saturday 30th Oct & Sunday 31st Oct ☐

Trading times:

Saturday 9am-5.30pm

Sunday 10.30am to 4.30pm

Booking Form.

Name...

Business Name...

Address...

Tel No...

Mobile No...

Email...

Website...

Facebook Link...

What you create/make?...

If new to exhibiting with Meet the Makers please enclose a minimum of 3 photos of your work.

If you are successful one of these photos may be included in the leaflet, please indicate which photo you would like us to use.

PRIMARY PRODUCT inc Price range min to max price.

SECONDARY PRODUCT

Any items not listed could be asked to be removed from your stand to avoid duplication.

Describe yourself and your designs in approx 40 words...

This may be used on our promotional flyers to promote you as an individual artist along with your choice of photograph for your work.

FEES

£50 for both days (£25 per day)

We will take bookings on a first come, first served basis as long as your product matches our mix and is strictly handmade. Once your stand is confirmed payment is required via BACS within 24 hours.

Once your stand has been confirmed via email all payments are non refundable. Payment can be made via BACS to

Meet the Makers Sort Code 77 26 27 Account Number 00019448. (PLEASE NOTE THIS IS A NEW BANK ACCOUNT SO DO NOT USE PREVIOUS BANK DETAILS)

PLEASE QUOTE YOUR BUSINESS NAME & WEEKENDS BOOKED AS REFERENCE FOR ALL BACS PAYMENTS

### SPACE...

PLEASE NOTE WE ARE TRADING IN A BUSY CITY CENTRE ARCADE AND SPACE WILL BE TIGHT.....PLEASE CONTACT DIANE OR JAN TO DISCUSS FURTHER IF YOU ARE UNSURE ABOUT YOUR OWN SPACE REQUIREMENTS.

You are required to supply your own table with dimensions no bigger than 6ft in length by 2.5ft in depth. You will have additional space at the side of your stand for access only. This will be your only selling space. Wooden decorating tables cannot be used due to safety reasons. If you feel you require more selling space please call to discuss your requirements and extra space will be reviewed.

### OTHER BITS..

Your table must be covered by cloth on all 4 sides.

With us trading in one of Lancasters' busiest shopping centres, space is quite tight behind the stands and must be tidy with **everything** hidden from view. You will have space for one chair and one small wrapping station.

Your stand must be fully set up and manned during all trading hours.

**Please note we set up and pack down daily.**

No children under the age of 15 are allowed behind the stands at any time.

The SELECTION PROCESS will use the following criteria...

1. **PRODUCT.** What you make/create. There will only be a limited amount of stands so duplication will be avoided and we aim to select a mix of product that creates a great choice and a varied selection for our visiting public.
2. **PERSONALITY.** Meet the Makers has always been about the customer meeting the artist and feeling the personality that has made their gift.
3. **LOCALITY.** Our aim will be to have 80% of our artists from in and around Lancaster and the surrounding areas.

Finally our commitment to you will be to create a safe selling space, in a prime location, promoted through social media and promo flyers. Last but not least to be fair and consistent in our approach.

**PUBLIC LIABILITY INSURANCE ....COMPANY NAME AND REFERENCE NUMBER. Booking forms won't be accepted without Public Liability insurance**

**I HAVE READ AND UNDERSTAND THE TERMS & CONDITIONS OF APPLYING/BOOKING FOR THIS EVENT.**

I confirm that all the items I sell, I create and make myself and that I will make a BACS transfer on confirmation of my stand. I have read & agree to the terms & conditions.

SIGNED

DATE

Return application form FAO Diane to [meetthemarkerslancs@gmail.com](mailto:meetthemarkerslancs@gmail.com)

Covid restrictions

COVID....as part of our risk assessments we will add "Trading Covid Secure"..